

Division of Behavioral Health Services

Office of the Deputy Director

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JANET NAPOLITANO, GOVERNOR
CATHERINE R. EDEN, DIRECTOR

DATE: February 13, 2004

TO: Holders of the Arizona Department of Health Services, Division of Behavioral Health Services Policy and Procedure Manual

FROM: Dan Wendt, Policy Office Manager

RE: Policy and Procedure Manual Update

Please find the following attachments to be incorporated into the ADHS/DBHS Policy and Procedure Manual:

- A. Revised **Policy MI 5.1, Division Document Development, Maintenance and Dissemination**
Last Revision Effective Date: January 1, 2004
- B. Revised **Policy QM 2.3, Consumer Surveys**
Last Revision Effective Date: March 1, 2004

The Department plans to post the above referenced policies and procedures on the ADHS/DBHS website (<http://www.hs.state.az.us/bhs/policy.htm>) on or around the date that coincides with the effective date of the policy. If you have any questions, please call me at (602) 553-9121.

Attachments